



6.2.3. Implementation of E- Governance are in the following areas of Operation.

1. Planning & Development :-

In the process of planning College-Extents & activities institute uses personal E-mails. Important notice & report are also circulated personal messages & Students what's up Group messages.

2. Administration:-

The College has Bio-Metric attendance for Teaching & Non-Teaching Staff.

- I) The College Campus is equipped with CCTV Cameras installed At Various places of Need.
- II) ICT has been introduced in the Administrative work.
- III) What's up Group helps to provide the brief notices of any Event? To be happened on college.
- IV) What's up Group are also used for awareness and of smooth Functioning of the same.





3. Students Admission & Support:-

Students Admission for the year 2019-2023 is implemented Online. Online & Offline Admission Process Viva link provided to As the Admission process is online & offline Admission forms Also provided students submit printouts & required documents at Respected Counters. The Software is also used for student support like issuing Transfer Certificate, Bonafide Certificates. Admission forms, issue of I-Card, Library Cards.

4. Biometric attendance for staff:-

The biometric attendance system in colleges records exact time date and location of the transaction with the user's identity.

Biometric attendance system consist of biometric device which captures the daily attendance of employees by scanning there fingerprints teachers can keep a record of activities and generate quick reports whenever required.

Biometric system method was started from 2014 in Mahila Shikshan Shastra Mahavidyalaya there for teaching and non-teaching staff Your fingerprint shows you were attendance in biometric system all teaching and non-teaching staff shows attendance in morning 11 a.m. to 11:30





a.m. at this time and evening shows attendance 5 p.m. to 5:30 p.m. at this time



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