



## Procedure and policies for maintaining and utilizing physical academic and support facilities 2016-2017

upgradation of the campus and infrastrucure is the need for quality education. Through this college will provide maximum facilities to the students. This facilities also helpful to faculty also But utilization process is going on----

The maintenance of these facilities such as Laboratories, Library Gymkhana, Computer lab, classrooms, psychology laboratory, water purifier. seminar hall, Ladies common room and Teaching learning aids.

For the maintenance of computers and other electronic equipments i.e with parshwa computers Kolhapur annual Contract made by Colleges with Concerned persons. And under this Contract they provide us Anti-virus, software and repairy and maintainence all things comes under the contract. According to Guidelines of UGC and NCTE Policies for maintenance and infrastrucure development framework policy is made. The principal and College development Committee decided the guidelines of overall development. Under this formation of Library advisor Committee, purchase Committee, IQAC Committee illigible to take decisions This decisions are finalized by committee member's and Principal,

### 1. Library Committee:-

Library is the College becays love element of each it provide and full fill

the academic and co-curricular needs of faculty, Society and core element/ factor of college i.e student teacher.



2. Access of Library is to everyone i.e. principal, Teacher's, Student's, non academicians, x-students, Other teachers from institutes.
3. Every year library Advisory Committee Purchase book
4. Suggestion box is installed inside the library for students requirement. future book
5. special need and care of books taken by at Librarian in the month of April and May. other wise Eegadar care was taken by them.

• **Laboratory-**

1. The maintenance and care taken by science faculty members.
2. Laboratory equipments, specimens and other chemicals are purchased by the office bearers and purchase committy in small sealed."
3. Also Institute have their Home schools, according to need also we borrow equipments and chemicals from the schools.
4. Student teacher trained to use and. care about equipments and chemicals..
5. At the end of second semester 28 probably stock checking is done. At that time  
also maintenance and repairy was done It Is the part of policy.
6. Minimum breakage charges are applicable

**Sports**

1. Institute have common playground in between Zilha parishad Kolhapur.
2. Institution also have Indoor- outdoor sports facilities.



- 3 As per the syllabus practical i.e Health and Physical education practical for the second year for III rd semester.



• **I.T. Laboratory.**

1 purchase committee and principal as per the requirement of faculty members and Students purchase required equipments.

2 IT equipments are maintained by the Computer skilled faculty of the college as well as the expert from the contract.

3. Modification's In I.T. facilities as per requirment. 4. Also we share big I.T. Laboratory from chh. shahu Arts and commerce college, rusadi.

• **classroom:**

1. cleanliness is the part of of classroom is the part of daily routine.

3. electronic appliances are checked regularly. for ex- Lights, fans.

Also switch off the Light fan button's when you left the room instruction is written on the classroom wall,

Student-support and welfare-

1. College established student support Club and welfare committee.

2. "College supported to students in terms of

academic as well as financial needs.

For eg - Academic Support -  
provide convinient Practicing  
schools

Financial Need



- Fill the scholarship forms intime. Aware them to about scholarship arrange nne Technical session by Mon Academic staff.

• Supportive facilities -

1. Availability and of parking place and care of vehicles.
2. Ladies room it's cleanliness, seating arrangement Drinking water, Vendor Machine, handwash, Mirror Dustbin etc.

Cusis  
Co-Ordination

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